

Mathew A. Ngwahi
Programme Officer
The Rural Women Youth and Children Development
P.O.Box 31662
Dar es Salaam

29 March 2007

Dear Mr.Ngwahi,

Re: STATUS OF YOUR GRANT APPLICATION NO. FCS/MG/1/07/12

Thank you for your application to the Foundation for Civil Society.

Your application has undergone an initial screening to establish whether it meets the programme's basic eligibility criteria. This screening is meant to determine whether or not the application is forwarded onwards to the Selection Committee for further review and final recommendation.

We regret to inform you that we are unable to forward your application at this time for the following reasons:

- You did not submit two copies of your most recent end of year financial reports.
- You did not submit a written statement from your organization's board stating that they are aware of and approve of the application you submitted.
- The bank statement enclosed is not covering last six month period.
- You did not provide names of donors who have funded your organization in the past three years (refer to application guide pg.07).
- You did not enclose your organization's constitution.
- Your organization is not aware of other organizations doing similar work in your area.
- Parts C:1, C:2, C:3 and D:1 of the grant application form were not completed.
- The project budget does not conform to the financial guidelines of Foundation in the following areas:
 - 80% of the budget is allocated for food and per diem only.
 - You did not specify venue for training to verify the need for paying per diem and accommodation.
 - Foundation policy does not allow paying allowances to participants at the same time providing food.

Please bear in mind that the decision made on your application is final at this stage. However, you are encouraged to reapply adhering to the Foundation guidelines and addressing the issues raised above.

If you require any clarification on the above point please contact us by phone, fax or email. If you wish to meet with a Foundation staff member we request you to make an appointment so that we are well prepared to discuss your particular application.

We hereby return one copy of your application with all the accompanying documents received by the Foundation.

Thank you very much for showing interest in the Foundation for Civil Society.

Yours sincerely,

Asha Mbogoro
for: Executive Director