

Mrs. Mary Stephen Shirima  
Chief Executive Officer  
The Crown Association  
P.O.Box 10417  
Dar es Salaam

29 March 2007

Dear Mrs. Shirima,

**Re: STATUS OF YOUR GRANT APPLICATION NO.FCS/MG/1/07/21**

Thank you for your application to the Foundation for Civil Society.

Your application has undergone an initial screening to establish whether it meets the programme's basic eligibility criteria. This screening is meant to determine whether or not the application is forwarded onwards to the Selection Committee for further review and final recommendation.

We regret to inform you that we are unable to forward your application at this time for the following reasons:

- You did not provide names and contacts of donors who have funded your organization in the past three years (refer to application guide pg. 07).
- Your organization did not submit project budget which is detailed and itemized.
- Training plan describing the objectives of the training, profile of the target group, selection criteria for training participants, profile of the proposed trainers, and an outline of the major topics to be covered was not enclosed.
- You did not submit two copies of your organization's most recent end of year Audited and Certified Accounts instead you submitted copies of your organization's activities (sunrise nursery & primary school).
- You did not enclosed two copies of your business plan/project plan.
- The project involves advance loan capital for savings and credit/microfinance activities which Foundation does not fund (refer application guide pg. 06).

Please bear in mind that the decision made on your application is final at this stage. However, you are encouraged to reapply adhering to the Foundation guidelines and addressing the issues raised above.

If you require any clarification on the above point please contact us by phone, fax or email. If you wish to meet with a Foundation staff member we request you to make an appointment so that we are well prepared to discuss your particular application.

We hereby return one copy of your application with all the accompanying documents received by the Foundation.

Thank you very much for showing interest in the Foundation for Civil Society.

Yours sincerely,

Asha Mbogoro  
*for: Executive Director*