

Florence M. Burudaa
Regional Secretary
Tanzania Teachers Union – Ruvuma Region
P.O. Box 1232
Songea

8th March, 2007

Dear Ms. Burudaa,

Re: **STATUS OF YOUR GRANT APPLICATION FCS/MG/1/07/40**

Thank you for your application to the Foundation for Civil Society.

Your application has undergone an initial screening to establish whether it meets the programme's basic eligibility criteria. This screening is meant to determine whether or not the application is forwarded onwards to the Selection Committee for further review and final recommendation.

We regret to inform you that we are unable to forward your application at this time for the following reasons:

- The proposed project monitoring and evaluation plan is weak.
- Qualifications of key project implementers were not shown.
- The project sustainability plan is weak.
- Profile of the facilitators or CVs were not shown in the attached training plan.
- Two donor references who have provided funds to your organization in the last three years were not shown
- The project budget does not conform to the Foundation's thematic areas due to the following reasons:
 - Transport costs did not specify destinations e.g. activities 1.1, 1.2, 1.3, 3.1, and 4.1.
 - Double payment in activities 1.6, 1.13, and 1.14 as once subsistence is paid, food and breakfast not allowed to be paid because it covers both.
 - Activity 1.16 was not detailed.
 - There was no budget for monitoring and evaluation.

Please bear in mind that the decision made on your application is final at this stage. However, you are encouraged to reapply adhering to the Foundation guidelines and addressing the issues raised above.

If you require any clarification on the above point please contact us by phone, fax or email. If you wish to meet with a Foundation staff member we request you to make an appointment so that we are well prepared to discuss your particular application.

We hereby return one copy of your application with all the accompanying documents received by the Foundation.

Thank you very much for showing interest in the Foundation for Civil Society.

Yours sincerely,

Asha Mbogoro
for: Executive Director