

Dr. Bleswell Mkisi
Chairman
Sarah Saved Kakwezi Day Care Center
P.O.Box 251
Bukoba

29 March 2007

Dear Mr. Mkisi,

Re: STATUS OF YOUR GRANT APPLICATION NO.FCS/MG/1/07/11

Thank you for your application to the Foundation for Civil Society.

Your application has undergone an initial screening to establish whether it meets the programme's basic eligibility criteria. This screening is meant to determine whether or not the application is forwarded onwards to the Selection Committee for further review and final recommendation.

We regret to inform you that we are unable to forward your application at this time for the following reasons:

- Training plan describing the objectives of the training, profile of the target group, selection criteria for training participants, profile of the proposed trainers, and an outline of the major topics to be covered was not enclosed.
- You did not enclosed statement from the Board or Trustees to verify the organization's awareness and approval of the application submitted to the Foundation.
- You did not provide names and contact of donors who have funded your organization in the past three years (refer to application guide pg.07).
- You did not enclose your organization's constitution.
- You did not submit two copies of your organization's most recent end of year financial reports.
- No registration certificate enclosed.
- The overall aim of the project is not well explained and not focused it has many mixed activities e.g. provide services socially, psychological education, health education and HIV/AIDS awareness.
- The organization did not submit project budget which is detailed and itemized.
- Only one copy of application form submitted.

Please bear in mind that the decision made on your application is final at this stage. However, you are encouraged to reapply adhering to the Foundation guidelines and addressing the issues raised above.

If you require any clarification on the above point please contact us by phone, fax or email. If you wish to meet with a Foundation staff member we request you to make an appointment so that we are well prepared to discuss your particular application.

We hereby return one copy of your application with all the accompanying documents received by the Foundation.

Thank you very much for showing interest in the Foundation for Civil Society.

Yours sincerely,

Asha Mbogoro
for: **Executive Director**