

**BEST GRANTEES AWARD 2007
APPLICATION FORM**

ORGANISATIONAL PROFILE		
Organizational Name		
Type of Grants From FCS		Amount
When Project Started		
When Project Ends		
E-mail		
Telephone		
Mobile		
Fax		
Address		
Is Constitution Available	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is Strategic Plan Available	<input type="checkbox"/>	<input type="checkbox"/>
Person Filling	<input type="checkbox"/> Female	<input type="checkbox"/> Male
Name		
Job Title		
E-mail		
Telephone		
Other Organizational Information		
Vision		
Mission		
Who makes decision		
Available staff and their titles		

Award Information

	<i>Area</i>	Explanation	Points/score
1	<i>Innovativeness and Realization of the intended impact to the community from the project funded by the Foundation</i>	The contestant clearly describes the results and benefits that have been realized/achieved by the community through the facilitation of the organization from the project funded by the Foundation.	(40 points)

2	<i>Involvement of target communities/beneficiaries to ensure sustainability</i>	The contestant should demonstrate how the community has been involved in the activity of the project to increase the ability of local community to own the process and advocate for their development!.	(20 points)
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3	<p><i>Networking, coalition and alliance building with CSOs, private sector and local government officials/Councilors</i></p>	<p>The contestant describes the role that the organization has played in enhancing networking amongst the civil society sector, and other development actors from both private (business), and public (government) sectors.</p>	(20 points)
4	<p><i>Good Governance, Transparency and Accountability at project level and organizational level</i></p>	<p>The contestant should provide explanation about the organization setup, how is being run (board and secretariat) and capacity of leaders and staff. Should demonstrate how decisions are made as well as available existing policies and manuals.</p>	(10 points)

5	<i>Effective planning, reporting and office infrastructures</i>	The contestant must demonstrate the organization long term, medium or short term plans and objectives, its reporting systems; capacity of leaders and staff as well as office and communication infrastructures	(10 points)
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Remember to attach the following

- Brief testimonies from the target community (at least 4 people) explaining about the benefits of the project;
- At least two letters of reference from local authority (village/ward leaders, councillors/MPs, or district/regional leaders) that makes the case that your organisation should receive the award
- Any reference like still pictures or video footages with explanations